Homework #1

Due Date: Thursday, Jan. 15, 2009, before 9:45AM.

☐ Read Chapter 1 from Computing Essentials 2008 (pages 2-27)
☐ Do the Multiple Choice exercise on page 23. Do not hand it in.
☐ Do the Matching exercise on page 24. Do not hand it in.
☐ Take the online quiz and e-mail me the results.
  • Go to highered.mcgraw-hill.com/sites/0073516708/sitemap.html?Qui
  • Click on “Chapter 1: Multiple Choice Quiz”.
  • Answer all the questions and then click “Submit answers”.
  • At the bottom of the results page, fill in the “My name” field.
  • Then fill in the “Email address: Me” field with your e-mail address.
  • Then fill in the “Email address: My Instructor” field with harry@cs.pdx.edu
  • (The default format “HTML” is okay.)
  • Do not submit more than once!
  • Do not send me e-mail asking if I got your e-mail!

☐ Read Chapter 2 from Computing Essentials 2008 (pages 28-59)
☐ Do the Multiple Choice exercise on page 55. Do not hand it in.
☐ Do the Matching exercise on page 56. Do not hand it in.
☐ Take the online quiz.
  • Go to the same URL.
  • Click on “Chapter 2: Practice Quiz”.
  • Follow the same procedure as above.
  • Do not submit more than once!

☐ Go to the course syllabus and bookmark it:
  web.cecs.pdx.edu/~harry/cs105/syllabus.html
☐ Subscribe to the class mailing list. See syllabus for details.
☐ Read from *Office 2007*, Chapter WD1 (pages WD1.1 to WD1.81)
  • If you are already familiar with this material, then skim over it anyway.
  • Have *Word* open and available while you read, so you can try things out.
  • If you are not using *MS Word 2007 for Windows*, then things will look different. Perform the same actions on your version of *Word*.
  • As you read, try to identify buttons, commands, and procedures that you do not already know. Look for the new material.

☐ Do the Creating a Grand Opening Flyer exercise on page WD1.84-85.
  • Print out a single page and hand it in.
  • Make sure your name prints out, as instructed.
  • For the graphic, try using Google Image Search, for “Coffee”. The file they mention (“wd01_coffee”) is apparently no longer online at the publisher.
  • If you are unable to complete any of the steps, please write (in handwriting) on the page & describe the step(s) that were a problem.